

WHAT DO YOU NEED AS PROOF?

Yes

Is it in an MLS?

No

SALES

BUYER'S AGENT: Full MLS Printout

SELLER'S AGENT: Full MLS Printout

DUAL AGENT: Full MLS Printout
(must show listing and selling side)

RENTALS*

TENANT'S AGENT: Full MLS Printout

LANDLORD'S AGENT: Full MLS Printout

DUAL AGENT: Full MLS Printout
(must show listing and selling side)

SALES

BUYER'S AGENT: Proof of Compensation

SELLER'S AGENT: Listing Agreement & Proof of Compensation

DUAL AGENT: Listing Agreement & Proof of Compensation
(must show listing and selling side)

RENTALS*

TENANT'S AGENT: Proof of Compensation

LANDLORD'S AGENT: Listing Agreement & Proof of Compensation

DUAL AGENT: Listing Agreement & Proof of Compensation
(must show listing and selling side)

**Leases should not be included as they contain confidential information*

Proof of Compensation: Check, stub, or company transaction report
Must have name of agent and property address included

Full MLS printout: The full transaction report
Summary sheets are not acceptable

Show letters are not listing agreements unless they comply with the New Jersey Real Estate Commission's regulations and respective MLS Rules for listing agreements

Apply for your 2019 award at coe.njrealtor.com

Completed applications are due at your local board by close of their close of business on **January 6, 2020**