WHAT DO YOU NEED AS PROOF?

NEW JERSEY REALTORS®
Circle of Excellence Sales Award®

Is it a sale?

YES · · · · · · · · · · · NO

YES branch (Is it a sale?)

Is it in the MLS?

- YES → **FULL MLS PRINTOUT**
- NO → **PROOF OF COMPENSATION**

NO branch (Is it a sale?)

Is it a listing?

- YES → **Is it in the MLS?**
  - YES → **FULL MLS PRINTOUT**
  - NO → **LISTING AGREEMENT & PROOF OF COMPENSATION**

- NO → **Is it a rental?**
  - YES → **Is it in the MLS?**
    - YES → **FULL MLS PRINTOUT & PROOF OF COMPENSATION**
    - NO → **Did you represent the landlord?**
      - YES → **LISTING AGREEMENT & PROOF OF COMPENSATION**
      - NO → **PROOF OF COMPENSATION**
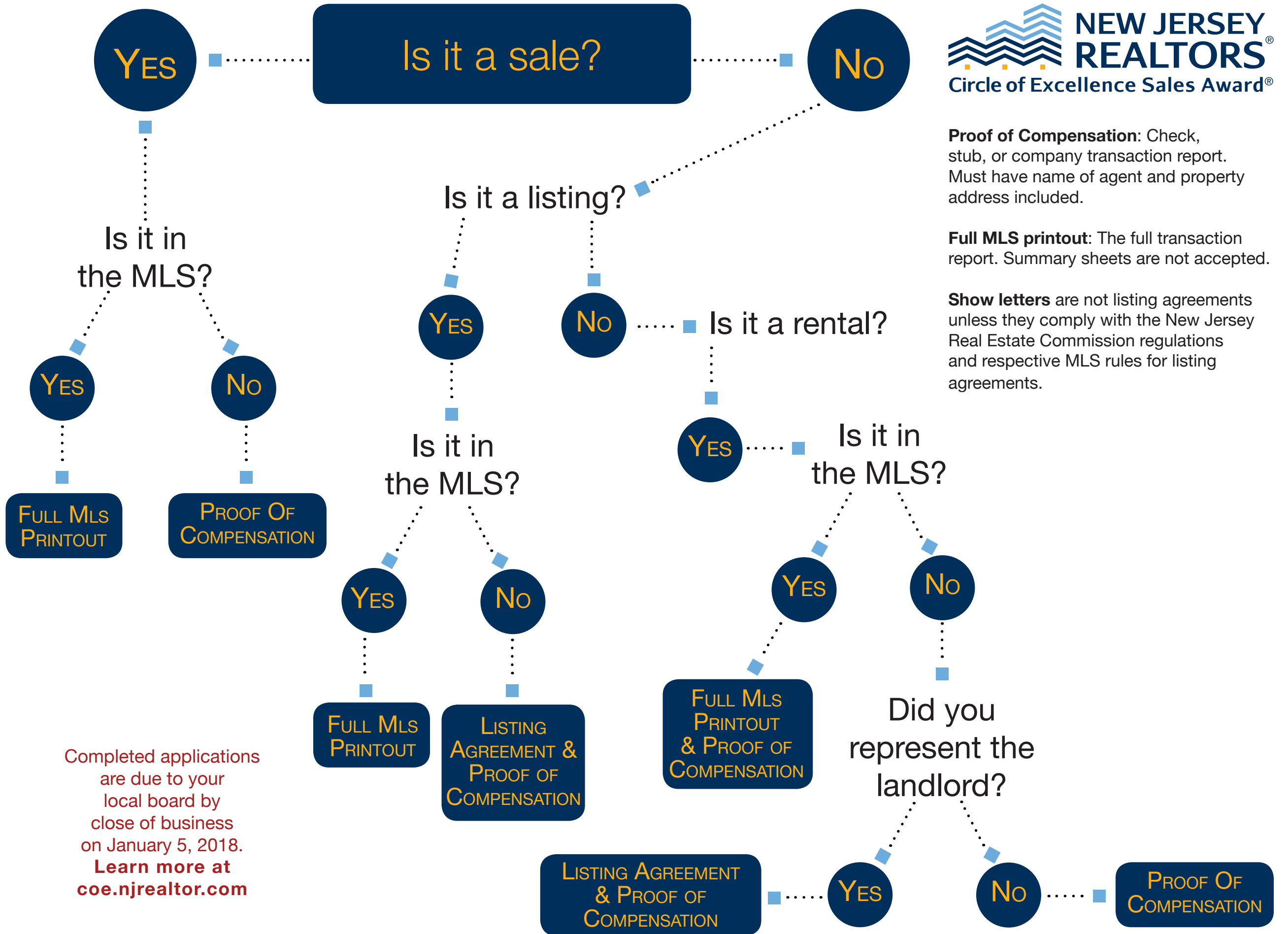
Proof of Compensation: Check, stub, or company transaction report. Must have name of agent and property address included.

Full MLS printout: The full transaction report. Summary sheets are not accepted.

Show letters are not listing agreements unless they comply with the New Jersey Real Estate Commission regulations and respective MLS rules for listing agreements.

Completed applications are due to your local board by close of business on January 5, 2018. **Learn more at coe.njrealtor.com**